

# Voya Mutual Fund Account Application

R6 Shares

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INVESTMENT MANAGEMENT

[voyainvestments.com](http://voyainvestments.com)



Voya™ Investment Management was formerly ING U.S. Investment Management

# Institutional (Class R6) Account Application

Return completed Account Application and check to:

Voya Investment Management, P.O. Box 534480, Pittsburgh, PA 15253-4480; Phone: (800) 992-0180

Overnight address:

Voya Investment Management, Attention: 534480

500 Ross Street 154-0520, Pittsburgh, PA 15262

Phone: (800) 992-0180

Important information about procedures for opening a Voya Investment Management account.

To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions, including Voya Investment Management, to obtain, verify and record information that identifies each entity that opens an account and the individuals authorized to act on behalf of an entity investing through a Voya Investment Management account ("Trustees/Authorized Signers"). What this means: When an account is opened on behalf of an entity, its Trustees/Authorized Signers must provide the entity's name and address as well as information that will allow us to identify the Trustees/Authorized Signers, including their names, addresses and dates of birth. This information is required under the USA Patriot Act. Failure to provide all requested information may result in delays in making an investment or even the return of an investment. Voya accepts no responsibility for trading losses associated with delays in receiving information. Voya Investment Management reserves the right to request additional information regarding Trustees/Authorized Signers.

Complete Sections 1-12

## 1 Type of Account

Legal Entity (hereinafter, the "Entity") (Trustees/Authorized signers must complete section 2)

- ☐ 401(k) Plan      ☐ 457 Plan      ☐ 403(b) Plan      ☐ Defined Benefit plan      ☐ Other Omnibus-held plan or account
- ☐ Non-qualified Deferred Compensation plan      ☐ Registered Investment Company      ☐ Endowment Fund or Foundation      ☐ Other

Name of Entity

Tax ID Number

Attention

Address

City

State

Zip Code

Legal entity ☐ is / ☐ is not a "government entity" within the meaning of Rule 206(4)-5 under the Investment Advisers Act of 1940. A government entity is defined for this purpose as any state or political subdivision of a state, including:

- i. any agency, authority, or instrumentality of the state or political subdivision;
- ii. any pool of assets sponsored or established by the state or political subdivision or any agency, authority or instrumentality thereof, including, but not limited to a "defined benefit plan" as defined in section 414(j) of the Internal Revenue Code (26 U.S.C. 414(j)), or a State general fund;
- iii. any plan or program of a government entity; and
- iv. officers, agents, or employees of the State or political subdivision or any agency, authority or instrumentality thereof, acting in their official capacity.

Legal documentation must be presented before establishing one of these account types unless an Excluded Entity under the USA Patriot Act (see below). The documentation must prove existence of the legal entity being established. This information will be used to help identify the Entity.

Legal documentation (Please note this is not an all inclusive list)

- ☐ Trust — Copy of page of Trust document that includes the name of the Trust and page(s) that contain signatures of Trustee(s)
- ☐ Corporation — Certificate of Good Standing [obtained from Secretary of State of the state of incorporation]; Articles of Incorporation; or Corporate Resolution
- ☐ Partnership — Copy of Partnership Articles or Agreement
- ☐ Limited Liability Company — (Articles of Association, Certificate of Organization, or similar document)
- ☐ Foundation or other 501(c)(3) Entity — (Articles of Incorporation)
- ☐ Other Entity (additional documentation may be required)

Designation of Excluded Entities under the USA Patriot Act (Check box if the Entity is one of the following)

- ☐ Financial Institutions regulated by a federal functional regulator
- ☐ Bank regulated by a state bank regulator
- ☐ Government agencies and instrumentalities
- ☐ Publicly traded company in the United States (Please provide company's Cusip or trading symbol)
- ☐ Retirement plan (ERISA Plans Only)

## ACCOUNT APPLICATION (Continued)

### 2 Trustees/Authorized signers

PLEASE ATTACH A SEPARATE SHEET IF MORE THAN TWO TRUSTEES OR AUTHORIZED SIGNERS.

Voya Investment Management will retain Trustee/Authorized Signer information on file and such information will remain in effect until Voya Investment Management receives written instructions with a Medallion Signature Guarantee to modify the information regarding Trustees/Authorized Signers or revoke the authority of the Trustees/Authorized Signers to act on behalf of the Entity.

#### Trustee/Authorized Signer 1:

Name of Trustee/Authorized Signer		Social Security Number	
Title		Date of Birth (mm/dd/yyyy)	
Address	City	State	Zip Code

#### Trustee/Authorized Signer 2:

Name of Trustee/Authorized Signer		Social Security Number	
Title		Date of Birth (mm/dd/yyyy)	
Address	City	State	Zip Code

\*What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons.

#### Secretary's Certificate:

Please attach a notarized Secretary's Certificate that provides the information that is set out in the form of certificate that is attached at Appendix A. An Entity may use its own form of Secretary's Certificate, provided that the information set out in Appendix A is provided.

### 3 Dealer Information (To be completed by registered securities dealers)

(Please print. Please be sure to complete Representative first name and middle initial.)

Dealer Name	Representative Number	Representative Name
Branch Address	Branch Number	
City	State	Zip Code
Representative Phone Number	Dealer Signature	

### 4 Dividend and Distribution Options

Choose the way you want your dividend and capital gain distributions paid. Check one box for dividends, one box for capital gains. If not specified, dividends and capital gains, if any, will be reinvested in the Fund that pays them.

- |  |                                    |  |
|--|------------------------------------|--|
| <input type="checkbox"/> Reinvest in the same Fund that pays them  | <input type="checkbox"/> Dividends | <input type="checkbox"/> Capital Gains |
| <input type="checkbox"/> Reinvest into an existing account in another Voya fund using the Dividend Transfer Option | <input type="checkbox"/> Dividends | <input type="checkbox"/> Capital Gains |

Fund Name and Number	Account No.
<input type="checkbox"/> Deposit in my bank account (Complete Section 6)	<input type="checkbox"/> Dividends <input type="checkbox"/> Capital Gains
<input type="checkbox"/> Paid by check to registration address	<input type="checkbox"/> Dividends <input type="checkbox"/> Capital Gains
<input type="checkbox"/> Paid by check to third party (Complete Section 8)	<input type="checkbox"/> Dividends <input type="checkbox"/> Capital Gains

## ACCOUNT APPLICATION (Continued)

### 5 Choose Your Fund(s)

Choose the Fund in which you wish to invest from the following list.

☐ I have enclosed a check for \$ \_\_\_\_\_ payable to Voya Investment Management to be invested as outlined below.

☐ Payment has been made by Federal funds wire:

Reference Number \_\_\_\_\_

Date \_\_\_\_\_

Account Name or Number \_\_\_\_\_

\$ \_\_\_\_\_  
Amount

If purchasing more than one fund, accounts must have identical registrations, class of shares and options.

Asset Allocation Funds	Class R6	Initial Investment	Global & International Funds	Class R6	Initial Investment
Voya Global Income & Growth Fund	<input type="checkbox"/> 4444	\$ _____	Voya Global High Dividend Low Volatility Fund	<input type="checkbox"/> 4503	\$ _____
Voya _____ Fund	_____	\$ _____	Voya Multi-Manager International Small Cap Fund	<input type="checkbox"/> 4547	\$ _____
			Voya _____ Fund	_____	\$ _____
Domestic Equity Funds	R6	Investment	Money Market Funds	Class R6	Initial Investment
Voya Corporate Leaders 100 Fund	<input type="checkbox"/> 4288	\$ _____	Voya Government Money Market Fund	<input type="checkbox"/> 4551	\$ _____
Voya Large-Cap Growth Fund	<input type="checkbox"/> 4312	\$ _____	Voya _____ Fund	_____	\$ _____
Voya Large Cap Value Fund	<input type="checkbox"/> 4252	\$ _____			
Voya MidCap Opportunities Fund	<input type="checkbox"/> 4253	\$ _____	Retirement Funds	Class R6	Initial Investment
Voya Small Company Fund	<input type="checkbox"/> 4255	\$ _____	Voya In-Retirement Fund	<input type="checkbox"/> 4331	\$ _____
Voya Small Cap Growth Fund	<input type="checkbox"/> 4525	\$ _____	Voya Target Retirement 2025 Fund	<input type="checkbox"/> 4333	\$ _____
Voya _____ Fund	_____	\$ _____	Voya Target Retirement 2030 Fund	<input type="checkbox"/> 4334	\$ _____
Fixed-Income Funds	Class R6	Initial Investment	Voya Target Retirement 2035 Fund	<input type="checkbox"/> 4335	\$ _____
Voya Global Bond Fund	<input type="checkbox"/> 4246	\$ _____	Voya Target Retirement 2040 Fund	<input type="checkbox"/> 4336	\$ _____
Voya GNMA Income Fund	<input type="checkbox"/> 4522	\$ _____	Voya Target Retirement 2045 Fund	<input type="checkbox"/> 4337	\$ _____
Voya High Yield Bond Fund	<input type="checkbox"/> 4370	\$ _____	Voya Target Retirement 2050 Fund	<input type="checkbox"/> 4338	\$ _____
Voya Intermediate Bond Fund	<input type="checkbox"/> 4249	\$ _____	Voya Target Retirement 2055 Fund	<input type="checkbox"/> 4339	\$ _____
Voya Investment Grade Credit Fund	<input type="checkbox"/> 4373	\$ _____	Voya Target Retirement 2060 Fund	<input type="checkbox"/> 4340	\$ _____
Voya Securitized Credit Fund	<input type="checkbox"/> 4521	\$ _____	Voya Target Retirement 2065 Fund	<input type="checkbox"/> 4508	\$ _____
Voya Short Duration High Income Fund	<input type="checkbox"/> 4533	\$ _____			
Voya Short Duration Bond Fund	<input type="checkbox"/> 4273	\$ _____			
Voya Strategic Income Opportunities Fund	<input type="checkbox"/> 4311	\$ _____			
Voya _____ Fund	_____	\$ _____			

## ACCOUNT APPLICATION (Continued)

### 6 Bank Account Information

Please complete this section in order to move funds via ACH or wire transfer to a bank account. If this is not completed, I/the Entity will not be able to send or receive funds via ACH or wire transfer. A Medallion Signature Guarantee will be required to modify bank account information.

Type of Account (Select one):

☐ Checking Account

☐ Savings Account

\_\_\_\_\_  
Name of Primary Account Holder

\_\_\_\_\_  
Name of Secondary Account Holder (if applicable)

\_\_\_\_\_  
Bank Name

\_\_\_\_\_  
ABA / Routing Number\*

\_\_\_\_\_  
Bank Phone Number

\_\_\_\_\_  
Account Number

\*The ABA routing number can be found in the lower left corner of your personal check. The account number is just to the right of that ABA number. If you have online banking, your bank will be able to provide easy access to the ABA number once you are logged into your account.

### 7 Telephone Exchange and Expedited Redemption Privileges

**Telephone Exchange Privilege** — If accepted, accounts must have the same account information, options and class of shares. Unless you decline this privilege by checking the box below, you will automatically be assigned it.\*

☐ I/The Entity declines telephone exchange privilege. (See How to Exchange Shares section of Prospectus for procedures.)

**Expedited Redemption Privilege** (non-retirement accounts only) — I/ The Entity will automatically be assigned the ability to request, via telephone, that redemption proceeds to be sent to the address of record unless the Trustees/Authorized Signers, on behalf of the Entity: (1) opt to have redemption proceeds directly deposited into a bank account by checking the first box, below; or (2) decline the Expedited Redemption Privilege by checking the second box below.\*

☐ I/The Entity wishes to redeem shares by telephone and request that the proceeds be directly deposited into the bank account listed in Section 8.

☐ I/The Entity declines telephone redemption, and does not want this privilege. (See How to Sell Shares section of Prospectus for procedures.)

\* Voya is authorized to act upon instructions received from a Trustee/Authorized Signer who can provide personal identification information as it appears in Voya's records. Voya will employ reasonable procedures to confirm that instructions communicated over the telephone are genuine. The Funds and their agents will not be liable for any loss, injury, damage, or expense incurred as a result of instructions communicated by telephone reasonably believed to be genuine. By accepting this privilege, the Entity agrees to hold the Funds and their agents harmless from any loss, claims, or liability arising from their compliance with such instruction. Telephone exchange and expedited redemption privileges are subject to the terms and conditions set forth in the Prospectus and each Fund's Statement of Additional Information.

### 8 Interested Party Mail

☐ I/The Entity directs that distributions be sent to the Special Payee and/or address listed below.

☐ I/The Entity directs that duplicate confirmation statements be sent to the Interested Party listed below.

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## ACCOUNT APPLICATION (Continued)

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### 9 Cost Basis Election

Internal Revenue Service regulations require security issuers to determine the adjusted cost basis for securities sold or redeemed, the nature of the gain or loss, and to report the information on Form 1099-B. We provide several IRS-approved methods for determining your cost basis — each with different tax implications. Please consult your tax professional to determine which method should be considered for your individual tax situation.

If you would like to use the Average Cost method (depletes tax lots on a first in, first out basis with the cost basis calculated by multiplying the shares redeemed by the average cost per share), you do not need to do anything. Your account will default to that option unless you select another method.

If you would like to select a method other than Average Cost, select one of the following options as the tax lot relief method to be used. Your election may be changed at any time prior to or at the time of each redemption.

- ☐ FIFO: First in, first out method depletes tax lots in the chronological order in which they were acquired (i.e., oldest shares are first redeemed).
- ☐ LIFO: Last in, first out method first redeems the newest available shares purchased.
- ☐ HIFO: Highest cost available shares will be redeemed first.
- ☐ LOFO: Lowest cost available shares will be redeemed first.
- ☐ HILT: Long term highest cost available shares will be redeemed first.
- ☐ HIST: Short term highest cost available shares will be redeemed first.
- ☐ LILT: Long term lowest cost available shares will be redeemed first.
- ☐ LIST: Short term lowest cost available shares will be redeemed first.
- ☐ Specific Lot Depletion

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### 10 Consent to Receiving Electronic Documents

By providing an email address as indicated below, the Trustees/Authorized Signers, on behalf of the Entity, consent to receiving electronic documents and notices applicable to the Entity. These include, but are not limited to, summary prospectuses, prospectuses, prospectus supplements, periodic reports, statements, confirmations, privacy notices and other notices and documentation in electronic format when available, instead of receiving paper copies of these documents by U.S. mail. The Trustees/Authorized Signers, on behalf of the Entity, consent to receive in electronic format any additional documents capable of electronic delivery in the future.

Important Information Concerning Electronic Delivery:

- The Trustees/Authorized Signers confirm that the Entity's authorized persons have internet access and an active email account to receive information electronically.
- There is no charge for electronic delivery (although an internet provider may charge for internet access).
- After receipt of this Account Application, the Entity's authorized persons will send an email to confirm the provided email address is correct. If the Entity's authorized persons are not able to confirm an email address or Voya Investment Management has reasonable suspicion that an email address is incorrect, Voya Investment Management will not activate the subscription for electronic delivery and will deliver paper copies of a Fund's documents.
- Please update your email filters as appropriate, as they may prevent email notifications from being received.
- Not all documentation and notifications may be available in electronic format.
- If the email address changes after the subscription process, notification must be sent to Voya Investment Management.
- Electronic delivery will be cancelled if emails are returned undeliverable.
- This consent will remain in effect until revoked. The Entity's authorized persons may revoke this consent and/or request paper copies of documents delivered electronically at any time for no charge.

Please call (800) 992-0180 or visit the Voya Investment Management website at [www.voyainvestments.com](http://www.voyainvestments.com) if you would like to revoke your consent, wish to receive a paper copy of a document, or need to update your email address.

Email Address: \_\_\_\_\_

Electronic delivery document notifications will be provided to only one email address. Any email provided above will override any existing email address, if applicable.

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ACCOUNT APPLICATION (Continued)

13 Signature and Taxpayer Certification (All registered owners/Trustees/Authorized Signers must sign)

By signing this form, I certify that I have received, read and understand the Prospectus and Account Application for the Fund in which I am investing and agree to their terms. I am also aware that Telephone Exchange and Redemption Privileges exist and that these privileges are automatically available unless affirmatively declined. If a Trustee/Authorized Signer, I have the full authority and legal capacity to purchase shares of Voya funds on behalf of the Entity designated in Section 1, am of legal age in my state to purchase such shares, and believe each investment is suitable for the Entity on whose behalf I am appointed to act.

I authorize Voya Investment Management and their agents to act for any service authorized on this Account Application on any instructions they believe to be genuine and that are received from me or any Trustee/Authorized Signer. I further understand that I must carefully review each account confirmation statement or other documentation of transactions that I receive to ensure that my instructions have been properly acted upon. If any discrepancies are noted, I agree to notify Voya, the Fund, the Transfer Agent or the Sub-Transfer Agent in a timely manner, but in no event more than 15 days from receipt of such confirmation statement or documentation of transaction. I acknowledge that failure to notify one of the above entities on a timely basis will relieve such entities of any liability with respect to the transaction and any discrepancy. See the How to Exchange Shares and How to Sell Shares sections in the Prospectus for procedures. I am of legal age. Sign below exactly as printed in Section 1. For joint registration, all must sign.

Withholding Information (Substitute Form W-9)  
Under the Interest and Dividend Tax Compliance Act of 1983, the Fund(s) is (are) required to have the following certification: Under the penalties of perjury I certify by signing this Account Application as provided below that:  
(1) The number shown in Section 2 of this Account Application is the correct Tax Identification Number (or I am waiting for a number to be issued to me), and  
(2) I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (the "IRS") that I am subject to backup withholding as a result of a failure to report all interest or dividends or (c) the IRS has notified me that I am no longer subject to backup withholding (this paragraph (2) does not apply to real estate transactions, mortgage interest paid, the acquisition or abandonment of secured property, contributions to an individual retirement arrangement and payments other than interest and dividends), and  
(3) I am a U.S. person (this includes U.S. citizens and U.S. resident aliens).  
(4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.  
YOU MUST CROSS OUT AND INITIAL PARAGRAPH (2) ABOVE IF YOU HAVE BEEN NOTIFIED BY THE IRS THAT YOU ARE CURRENTLY SUBJECT TO BACKUP WITHHOLDING BECAUSE OF UNDER-REPORTING INTEREST OR DIVIDENDS ON YOUR TAX RETURN.  
In addition, the Fund hereby incorporates by reference into this section of the Account Application either the IRS instructions for Form W-9 or the substance of those instructions, whichever is attached to this Account Application.

Signature Provisions

- I certify that the information which I have provided and the information which is included within the Account Application (including the Special Account Options Section) and any attached material included herein by reference is true and accurate, including, but not limited to, the representations contained in the Withholding Information section of this Account Application and the information provided in Sections 1-3.
- I certify under penalties of perjury that I/we are not involved in any money laundering schemes, and the source of this investment is not derived from any criminal activities; the information provided on this form and documents submitted are true, correct and complete and they are submitted with the intent that they will be relied upon by the Funds in determining the suitability of me/us as an investor/investors in the Funds.
- If representing an Entity, I certify that each of the persons listed below has been duly elected, and is now legally holding the office set forth opposite his/her name and has the authority to make this authorization. (Please print titles below if signing on behalf of a corporation or partnership to establish this account.)
- I agree that in no event will any Fund or service provider to the Funds be liable for (1) any loss, cost, or other liability caused directly or indirectly by war, natural disasters, acts of terrorism, governmental restriction or other conditions beyond their reasonable control or (2) any indirect or consequential damages.
- I agree that neither any Fund nor any service provider to the Funds will be liable for any loss, cost, expense or other liability arising out of any instructions transmitted by telephone, electronically, in writing or by any other means believed by the Fund or service provider to be genuine and in accordance with procedures described in the relevant prospectus and/or statement of additional information, including liabilities arising from fraudulent use of the signature of an authorized signer, whether any such signature be authentic or forged, or from any instructions purportedly from an authorized signer which are fraudulent, signed or otherwise.
- I shall promptly provide notification of any changes to the information provided in this Account Application. I, and if applicable, the Entity on whose behalf I am acting, each agrees to indemnify and hold harmless Voya Investment Management Services, LLC, Voya Investments Distributor, LLC, any affiliates, service providers to these entities, and the directors or officers of any of these entities for any action taken as a result of any instructions provided by me and/or any person(s) listed as Trustees/Authorized Signers in this Account Application.
- In the case of a Custodian, I have complete authority to act on behalf the minor or beneficiary identified in this Account Application.
- In the case of an Entity, I understand that "I" refers to the Entity and each Trustee/Authorized Signer and that each of these has complete authority to act on behalf of all and give instructions on the Entity's account without notice to the others. Voya Investment Management, in its sole discretion, and for its protection, may require the written consent of all Trustees/Authorized Signers prior to acting upon the instructions of any Trustees/Authorized Signers.

Sign below exactly as printed in Section 1. All applicants, and in the case of an Entity, all Trustees/Authorized Signers must sign. If there are more than two applicants/Trustees/Authorized Signers, please reprint this page and submit with the signatures of the additional applicants/Trustees/Authorized Signers.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Trustee/Authorized Signer Title (if applicable) Date

Trustee/Authorized Signer Title (if applicable) Date

CHECK THE APPROPRIATE BOXES BELOW AND PROVIDE THE REQUESTED INFORMATION

- ☐ I am a United States Citizen. ☐ I am a resident alien and a social security number has been supplied in Section 1 of this Account Application. (A Form 1078 will be provided to you by Voya. Please complete it and return it as requested.)

Voya Investment Management will not accept accounts set up directly with the Funds for investors without both a U.S. address and a Social Security Number ("SSN"). For identification purposes, this includes prohibiting the following:

- U.S. Citizens with SSN's but with foreign addresses.
- Foreign citizens with Individual Taxpayer Identification Numbers or ITIN's issued by the IRS to foreign citizens and are formatted as "9XX-7 or 8X-XXXX" whether they have U.S. or U.S. possession addresses or not.

\*\*\* Please note, we will continue to accept these accounts set up via the NSCC. \*\*\*

17 Legal Entity Beneficial Ownership Certification

What is this form?  
To help the government fight financial crime, Federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

Who has to complete this form?  
This form must be completed by any person opening a new account on behalf of a legal entity with any of the following U.S. financial institutions: (i) a bank or credit union; (ii) a broker or dealer in securities; (iii) a mutual fund; (iv) a futures commission merchant; and (v) an introducing broker in commodities.

For the purposes of this form, a legal entity includes a corporation, limited liability company, or other entity that is created by a filing of a public document with a Secretary of State or similar office, a general partnership, and any similar business entity formed in the United States or a foreign country. Legal entity does not include sole proprietorships, unincorporated associations, or natural persons opening accounts on their own behalf.

What information do I have to provide?  
When you open a new account on behalf of a legal entity, we will ask for information about the legal entity’s beneficial owner(s), including their name, address, date of birth and social security number (or passport number or other similar information, in the case of Non-U.S. persons). The financial institution may also ask to see a copy of a driver’s license or other identifying document for each beneficial owner listed on this form. Beneficial owners are:

- (1) Each individual, if any, who owns, directly or indirectly, 25 percent or more of the equity interests of the legal entity customer (e.g., each natural person that owns 25 percent or more of the shares of a corporation; and
- (2) An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

The number of individuals that satisfy this definition of “beneficial owner” may vary. Under section (1) below, depending on the factual circumstances, up to four individuals (but as few as zero) may need to be identified. Regardless of the number of individuals identified under section (1), you must provide the identifying information of one individual under section (2). It is possible that in some circumstances the same individual might be identified under both sections (e.g., the President of Acme, Inc. who also holds a 30% equity interest). Thus, a completed form will contain the identifying information of at least one individual (under section (2)), and up to five individuals (i.e., one individual under section (2) and four 25 percent equity holders under section (1))

The information contained in this Certification is sought pursuant to Section 1020.230 of Title 31 of the United States Code of Federal Regulations (31 CFR 1020.230).  
All persons opening an account on behalf of a legal entity must provide the following information:

Last Name and title of Natural Person Opening Account		First Name	Middle Initial
Name and type of Legal Entity For Which The Account Is Being Opened		Tax ID Number	
Legal Entity Street Address	City	State	Zip Code

Section 1

Please provide the following information for an individual(s), if any, who, directly or indirectly, through any contract arrangement, understanding, relationship, or otherwise owns 25% or more of the equity interests of the legal entity listed above. Use additional sections below for up to four individuals. ☐ Check here if no individual meets this definition and complete Section 2.

Last Name	First Name	Middle Initial	Date of Birth (mm/dd/yyyy)
Address	City	State	Zip Code
Country	Social Security Number (U.S. Persons)		
For Non-U.S. Persons (SSN, Passport Number or other similar Identification number)	County of issuance		

Note: In lieu of a passport number, Non-U.S. Persons may also provide a Social Security Number, an alien identification card number, or number and country of issuance of any other government-issued document evidencing nationality or residence and bearing a photograph or similar safeguard.



# ACCOUNT APPLICATION (Continued)

## Additional Section 1 - Second Beneficial Owner (If required)

Last Name	First Name	Middle Initial	Date of Birth (mm/dd/yyyy)
Address	City	State	Zip Code
Country	Social Security Number (U.S. Persons)		
For Non-U.S. Persons (SSN, Passport Number or other similar Identification number)	County of issuance		

## Third Beneficial Owner (If required)

Last Name	First Name	Middle Initial	Date of Birth (mm/dd/yyyy)
Address	City	State	Zip Code
Country	Social Security Number (U.S. Persons)		
For Non-U.S. Persons (SSN, Passport Number or other similar Identification number)	County of issuance		

## Fourth Beneficial Owner (If required)

Last Name	First Name	Middle Initial	Date of Birth (mm/dd/yyyy)
Address	City	State	Zip Code
Country	Social Security Number (U.S. Persons)		
For Non-U.S. Persons (SSN, Passport Number or other similar Identification number)	County of issuance		

## Section 2

Please provide the following information for one individual with significant responsibility for managing or directing the entity, including, an executive officer or senior manager (e.g., Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, Treasurer); or Any other individual who regularly performs similar functions.

Last Name	First Name	Middle Initial	Date of Birth (mm/dd/yyyy)
Address	City	State	Zip Code
Country	Social Security Number (U.S. Persons)		
For Non-U.S. Persons (SSN, Passport Number or other similar Identification number)	County of issuance		

Note: In lieu of a passport number, Non-U.S. Persons may also provide a Social Security Number, an alien identification card number, or number and country of issuance of any other government-issued document evidencing nationality or residence and bearing a photograph or similar safeguard.

I, \_\_\_\_\_ (name of person opening account), hereby certify, to the best of my knowledge, that the information provided above is complete and correct.

Signature	Date
Legal Entity Identifier (Optional)	

# Privacy Notice

FACTS	WHAT DOES VOYA FINANCIAL DO WITH YOUR PERSONAL INFORMATION?		Rev. 8/24																								
Why?	We recognize the importance of protecting the privacy of your personal information. We have implemented policies and security measures to protect the information you provide us. We understand that you care about how information about you is collected, used and shared, and we appreciate the trust you place with us. This Privacy Policy (this “Policy”) describes the ways in which Voya Financial (“Voya,” “we,” “us” or, “our” in this privacy policy) collects, processes, and discloses personal information about you. Throughout this Policy, “you” refers to the individual or entity that is engaging with Voya. By interacting with our website, you consent to the use of your information as set forth in this Policy. Generally, financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.																										
What?	The types of personal information we collect and share depend on the product or service you have with us. This information can include: <ul style="list-style-type: none"><li>• Contact information, like email address and phone number</li><li>• Social Security number and account balance</li><li>• Driver’s license or other government-issued identification number</li><li>• Date of birth, gender, and other health information</li><li>• Income, assets and transaction or loss history</li><li>• Investment experience and employment information</li><li>• Personal, demographic, or financial information of any joint owners or beneficiaries</li></ul>																										
How?	All financial companies need to share customers’ personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers’ personal information; the reasons Voya chooses to share; and whether you can limit this sharing.																										
<table><tr><th>Reasons we can share your personal information</th><th>Does Voya share?</th><th>Can you limit this sharing?</th></tr><tr><td><b>For our everyday business purposes –</b> such as to process your transactions, maintain your account(s) and required records, respond to court orders and legal investigations, detect and prevent fraud, or report to credit bureaus</td><td>Yes</td><td>No</td></tr><tr><td><b>For our marketing purposes –</b> to offer our products and services to you</td><td>Yes</td><td>No</td></tr><tr><td><b>For joint marketing with other financial companies</b></td><td>No</td><td>We don’t share</td></tr><tr><td><b>For our affiliates’ everyday business purposes –</b> information about your transactions and experiences</td><td>Yes</td><td>No</td></tr><tr><td><b>For our affiliates’ everyday business purposes –</b> information about your creditworthiness</td><td>No</td><td>We don’t share</td></tr><tr><td><b>For our affiliates to market to you</b></td><td>Yes</td><td>Yes</td></tr><tr><td><b>For nonaffiliates to market to you</b></td><td>No</td><td>We don’t share</td></tr></table>				Reasons we can share your personal information	Does Voya share?	Can you limit this sharing?	<b>For our everyday business purposes –</b> such as to process your transactions, maintain your account(s) and required records, respond to court orders and legal investigations, detect and prevent fraud, or report to credit bureaus	Yes	No	<b>For our marketing purposes –</b> to offer our products and services to you	Yes	No	<b>For joint marketing with other financial companies</b>	No	We don’t share	<b>For our affiliates’ everyday business purposes –</b> information about your transactions and experiences	Yes	No	<b>For our affiliates’ everyday business purposes –</b> information about your creditworthiness	No	We don’t share	<b>For our affiliates to market to you</b>	Yes	Yes	<b>For nonaffiliates to market to you</b>	No	We don’t share
Reasons we can share your personal information	Does Voya share?	Can you limit this sharing?																									
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<b>For our affiliates to market to you</b>	Yes	Yes																									
<b>For nonaffiliates to market to you</b>	No	We don’t share																									
To limit our sharing	<ul style="list-style-type: none"><li>• Call our toll-free number (855) 685-9519 – our menu will prompt you through your choice.</li></ul> <p><b>Please note:</b></p> <p>If you are a <i>new</i> customer, we can begin sharing your information 30 days from the date we sent this notice. When you are <i>no longer</i> our customer, we continue to share your information as described in this notice.</p> <p>However, you can contact us at any time to limit our sharing.</p>																										
Questions?	Call the telephone number listed on your statements and other correspondence or go to <a href="http://voya.com/contact-us">http://voya.com/contact-us</a> .																										

# Privacy Notice

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Who we are	
Who is providing this notice?	This notice is provided by certain companies owned by Voya Financial, Inc. A list of these companies is provided at the end of this notice.

What do we do	
How does Voya protect my personal information?	To protect your personal information from unauthorized access and use, we use security measures that comply with state and federal law. These measures include computer safeguards and secured files and buildings.
How does Voya collect my personal information?	We collect your personal information, for example, when you <ul style="list-style-type: none"><li>• open an account or give us your contact information</li><li>• apply for insurance or seek advice about your investments</li><li>• tell us about your investment or retirement portfolio</li><li>• navigate our website</li></ul> We also collect your personal information from others, such as credit bureaus, affiliates, or other companies.
Why can't I limit all sharing?	Federal law gives you the right to limit only <ul style="list-style-type: none"><li>• sharing for affiliates' everyday business purposes – information about your creditworthiness</li><li>• affiliates from using your information to market to you</li><li>• sharing for nonaffiliates to market to you</li></ul> State laws and individual companies may give you additional rights to limit sharing. See below for more on your rights under state law.
What happens when I limit sharing for an account I hold jointly with someone else?	Your choices will apply to everyone on your account.

Definitions	
Affiliates	Companies related by common ownership or control. They can be financial and nonfinancial companies. <ul style="list-style-type: none"><li>• Our affiliates include companies with the Voya name; financial companies such as Voya Retirement Insurance and Annuity Company; and nonfinancial companies such as Voya Services Company.</li></ul>
Nonaffiliates	Companies not related by common ownership or control. They can be financial and nonfinancial companies. <ul style="list-style-type: none"><li>• Voya does not share with nonaffiliates so they can market to you.</li></ul>
Joint marketing	A formal agreement between nonaffiliated financial companies that together market financial products or services to you. <ul style="list-style-type: none"><li>• Voya does not jointly market.</li></ul>

Other important information	
See our Supplemental State-Specific Privacy Notice for additional information about the categories of personal information we collect and share, the individual rights granted under certain state laws, and how to exercise those rights. Voya does not sell personal information. If you live in a state where the laws further restrict the sharing of your personal information, we will not share information we collect about you with nonaffiliates, unless the law allows, and we will limit sharing among our affiliates to the extent required by state law. <b>If you are a participant in a retirement plan sponsored by your current or former employer, our contract with your plan sponsor may contain additional restrictions on the use or sharing of your personal information.</b>	

Voya affiliates	
This notice is provided by: Benefit Strategies, LLC; Pen-Cal Administrators, Inc.; ReliaStar Life Insurance Company; ReliaStar Life Insurance Company of New York; Security Life Assignment Corporation; Voya Benefits Company, LLC; Voya Capital Corporation, LLC; Voya Financial, Inc.; Voya Financial Partners, LLC; Voya funds; Voya Funds Services, LLC; Voya Institutional Plan Services, LLC; Voya Institutional Trust Company; Voya Investments, LLC; Voya Investments Distributor, LLC; Voya Retirement Advisors, LLC; and Voya Retirement Insurance and Annuity Company.	

# Supplemental State-Specific Privacy Notice

This notice applies to individuals only as and to the extent required by state law. You may live in a state that does not have an applicable law, or the law may contain exemptions that make this notice inapplicable to you.

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<b>SELL / SHARE</b>	<b>VOYA DOES NOT SELL PERSONAL INFORMATION.</b> As used in this Supplemental State-Specific Privacy Notice, the words "sell" and "share" have the specific meanings assigned by the applicable state law. Under some state laws Voya may be considered to share personal information. Additional information on how Voya may share your data is provided below.
<b>Sources of personal information</b>	<p>The sources from which we collect personal information depend on the relationship you have with us. The list below provides the sources for where we collect your personal information.</p> <ul style="list-style-type: none"><li>• Directly from you, or other individuals on your behalf including when you complete account applications, call customer service, or interact with us through electronic means, such as through Voya websites.</li><li>• Public records and widely available sources including federal, state, or local records.</li><li>• Outside organizations to assist in activities such as preventing fraud, marketing, and to support human resources.</li><li>• Credit and insurance bureaus, program partners, and financial institutions.</li></ul>
<b>Categories of personal information we collect</b>	<p>The categories of personal information we collect depend on the relationship you have with us.</p> <ul style="list-style-type: none"><li>• If you are a Voya customer, then we may collect your name, physical address, email address, phone number, Social Security number, driver's license number, passport number, professional or employment-related information, biometric information, and other financial information.</li><li>• If you interact with Voya on behalf of a business entity, then we may collect your name, physical address, email address, and phone number.</li><li>• If you apply for a position within Voya, then we may collect your name, physical address, email address, phone number, Social Security number, demographics, driver's license number, national identifiers, professional or employment-related information, and educational information.</li><li>• If you are a current or former Voya employee, then we may collect your name, physical address, email address, phone number, Social Security number, demographics, driver's license number, national identifiers, professional or employment-related information, educational information, credit information, health information, and spousal and dependent information.</li><li>• If you visit a Voya website, then we may collect your IP address, browsing history, search history, and information regarding your interaction with our web sites, applications, and advertisements.</li><li>• Additionally, Voya may collect any personal information you volunteer to Voya including information regarding hobbies, and social and dietary preferences.</li></ul>
<b>Purposes for which we collect personal information</b>	<p>The business purposes for which we collect personal information include the provision of financial products and services (e.g., maintaining accounts, processing payments, servicing customers), auditing consumer interactions and transactions, detecting security incidents and preventing fraud, identifying and repairing errors that impair functionality, activities to verify or enhance the quality of services, utilizing artificial intelligence and machine learning capabilities to enhance the quality and efficiency of our services, employment purposes and other internal uses permitted under applicable laws.</p>
<b>Third parties with which personal information is shared</b>	<p>All financial companies need to share personal information to run their everyday business. The categories of third parties with which Voya shares the categories of personal information identified above include service providers, third party administrators, brokers, independent agents, plan sponsors, managing general agents, program administrators and affiliates. <b>If you are a participant in a retirement plan sponsored by your current or former employer, our contract with your plan sponsor may contain additional conditions on the use or sharing of your personal information.</b></p>
<b>Retention of personal information</b>	<p>Voya retains your personal information and sensitive personal information as long as reasonably necessary for the purposes disclosed in this notice and for other related business purposes and as required or permitted by applicable laws and regulations.</p>
<b>Cookies</b>	<p><u>Voya Sites Terms of Use</u> govern your use of the information, content, tools, products, and services on all of the Voya Sites (the term "Voya Sites" refers to all Voya websites, WAPs and mobile applications and the content within them). As part of your use of Voya Sites, Voya Sites may use cookies and similar technology. Visit <u>Voya Sites Terms of Use</u> for information regarding Voya's use of cookies.</p>

# Supplemental State-Specific Privacy Notice

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Individual Rights	Description
Right to deletion	Your right to request that Voya delete your personal information, unless it is necessary for us to retain it for a purpose permitted by law.
Right to correct	Your right to request that Voya correct any inaccurate personal information about you that we maintain, taking into account the nature of the personal information and the purposes of the processing of the personal information.
Right to know and Right to access	Your right to request that Voya disclose to you the following: (1) the categories of personal information we have collected about you, (2) the categories of sources from which the personal information is collected, (3) the business or commercial purpose for collecting the personal information, (4) the categories of third parties with which we share the personal information, and (5) the specific pieces of personal information we have collected about you.
Right to information about onward disclosures	Your right to request that Voya disclose to you the following: (1) the fact that we do not sell your personal information, and (2) the categories of your personal information that we have disclosed for a business purpose.
Right to prohibit sales and sharing	Your right to direct a business that sells or shares personal information to third parties not to sell or share your personal information. <ul style="list-style-type: none"><li>• In the past twelve (12) months Voya has not sold your personal information.</li><li>• In the past twelve (12) months Voya may have “shared” your personal information including third-party cookies or trackers, IP address, pseudonymous identifiers, advertising ID, website interactions, and inferences drawn from website interactions.</li></ul>
Right to limit the use of sensitive personal information	Your right to request that Voya limit the use and disclosure of sensitive personal information to specific “business purposes.”
Right to fair treatment	We may not discriminate against you for exercising any of your privacy rights, such as by denying you products or services, charging you different prices or rates, or providing a different level or quality of products and services.
To Exercise Your Individual Rights	<p><b>Existing customers with online account access:</b> Log in to your account in order to submit a request.</p> <p><b>Existing customers without online account access:</b> Call the telephone number listed on your statements and other correspondence. You must complete our standard authentication process, which uses a combination of information possessed by Voya to verify your identity.</p> <p><b>Job applicants:</b> Visit the Personal Data Requests section and follow the instructions to submit a request or call 855-ONE-VOYA.</p> <p><b>Current employees:</b> Follow the instructions provided in the Employee Privacy Notice to submit a request.</p> <p><b>Former employees:</b> Visit the Personal Data Requests section and follow the instructions to submit a request or call 855-ONE-VOYA.</p> <p><b>All other individuals:</b> Visit our website at <a href="https://www.voya.com/privacy-notice">https://www.voya.com/privacy-notice</a> and follow the instructions under Personal Data Requests or call 855-ONE-VOYA.</p> <p>You may designate an authorized agent to make a request on your behalf. That agent may be subject to a heightened authentication process.</p>
Contact Us	<p><b>For More Information</b></p> <p>If you have questions or concerns about Voya’s Supplemental State Privacy Notice and practices, call the telephone number listed on your statements and other correspondence or go to Contact Us.</p>
Other Important Information	See our additional product and service privacy notices for specific information about how we collect and share personal information relating to those specific products and services.

## Voya™ Investments Distributor, LLC ("VID") Information Regarding the Business Continuity Plan ("Plan")

At VID, we recognize how heavily our clients rely on our systems and services. We also recognize that the unexpected can and does occur – from simple situations to major outages. VID has developed a Business Continuity Plan on how we will respond to events that significantly disrupt our business. Since the timing and impact of disasters and disruptions are unpredictable, we will have to be flexible in responding to actual events as they occur. With that in mind, we are providing you with this information on our Business Continuity Plan.

### VID Business Continuity Planning Guidelines

VID has developed a Plan that includes the ability to recover from situations including, but not limited to, unplanned evacuations, power outages, major water leaks, fire, severe weather, intentional acts, and any facilities failures that may cause business interruption. The Plan is designed to account for business interruptions of various lengths and scope and requires that VID is able to recover critical functions according to their time criticality. VID does not provide specific detail in this notice in order to maintain a secure and effective Plan.

VID's business continuity planning does include the following:

- Data back-up and recovery
- All mission critical systems
- Financial and operational assessments
- Alternative communications with clients, employees and regulators
- Alternate physical location of employees
- Critical supplier, contractor, bank and counter-party impact
- Regulatory reporting
- Assuring our clients prompt access to their funds and securities if we are unable to continue our business

### Varying Disruptions

Significant business disruptions can vary in their scope, such as a telecommunications outage, fire damage, natural disasters that affect a city or region(s), a terrorist attack, or a regional power outage. Depending on the severity of the business disruption, we have designed our Plan to recover and resume business as quickly as possible.

VID also mitigates risks to reduce potential issues and impact. In the event of an outage, VID has tested plans to support recovery of its critical business functions. In addition to following the guidelines stated above, VID's recovery Plan also includes the following:

**Designated Contingency Sites** – There are pre-established, tested processes for rerouting of critical telephone numbers. In the event of a site outage, customers should experience minimal downtime in their ability to contact VID.

**Contacting Us** – If after a significant business disruption, you cannot contact us as you usually do at (800) 992-0180, you can access your account information by logging into [www.voyainvestments.com](http://www.voyainvestments.com). If you cannot access your account through these means, you should go to our website at [www.voyainvestments.com](http://www.voyainvestments.com) for updated information on what we are doing to quickly recover and resume business. You may also contact us via regular mail delivery at:

Voya Investments Distributor, LLC  
7337 E. Doubletree Ranch Road, Suite 100  
Scottsdale, Arizona 85258

**Access to Your Funds** – A site outage should not affect your ability to have access to your available funds, as VID's Business Continuity Plan is designed to ensure sustained service. However, your ability to trade securities may be impacted by market events outside of VID's control, such as when the market was closed following the September 11 tragedy.

Please note that VID's Business Continuity Plan is reviewed as necessary, and at least annually, to ensure it accounts for technology, business and regulatory changes, operations, structure or location. The Plan is subject to change, and material changes will be reflected in an updated "Voya Investments Distributor, LLC Business Continuity Plan" which will be posted on our website at [www.voyainvestments.com](http://www.voyainvestments.com). You may obtain a current written copy of this notice by contacting us at (800) 992-0180 or by visiting our web site.



APPENDIX A

FORM OF SECRETARY'S CERTIFICATE

[Name of Entity]  
[Address of Entity]

[State]                    ]  
                              ] ss  
[County]                 ]

CERTIFICATION

The undersigned, **[Name]** ("Affiant"), certifies that **[he/she]** is a Secretary of **[Name of Entity]** (the "Entity"), a **[Corporation/Limited Liability Company /Partnership]** duly organized under the laws of the **[State/Commonwealth of \_\_\_\_\_]** and that by virtue of said office is custodian of the books and records of the Entity and that **[he/she]** s authorized execute this Secretary's Certificate on behalf of the Entity. Affiant further certifies as follows:

- (1) that the **[Board of Directors/Trustees/Partners]** of the Entity have adopted resolutions, copies of which are attached, that authorize the Entity to purchase shares of open end and closed end mutual funds in brokerage accounts, order the execution of exchanges or redemptions, change banking or wiring instructions on the account, close the account and otherwise take whatever action is necessary to maintain such account(s);
- (2) that each person listed as a Trustee/Authorized Signer in Section 2 in the attached Voya Funds Account Application is a duly appointed, qualified and acting officer of the Entity, holding the office indicated opposite his or her name, and is authorized to act on behalf of the Entity; and
- (3) that the Voya Funds Account Application has been duly executed by a Trustee/Authorized Signer and accurately and completely summarizes the authority of each Trustee/Authorized Signer to engage in such activity described; and
- (4) that the signature appearing opposite the name of each Trustee/Authorized Signer in Section 2 of the attached Voya Funds Account Application is his or her true and genuine signature.

IN WITNESS WHEREOF, the undersigned has hereunto set his hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**[Name]**, Secretary

State of [    ]                    }  
                                      } ss  
COUNTY OF [    ]                }

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

#### For More Information

##### Investment Manager

Voya Investments, LLC  
7337 E. Doubletree Ranch Road, Suite 100  
Scottsdale, AZ 85258-2034

##### Distributor

Voya Investments Distributor, LLC  
7337 E. Doubletree Ranch Road, Suite 100  
Scottsdale, AZ 85258-2034

##### Shareholder Servicing Agent

Voya Funds Services, LLC  
7337 E. Doubletree Ranch Road, Suite 100  
Scottsdale, AZ 85258-2034

##### Transfer Agent

BNY Mellon Investment Servicing (U.S.) Inc.  
P.O. Box 534469  
Pittsburgh, PA 15253-4469

##### Plan Custodian

BNY Mellon IS Trust Company  
P.O. Box 534469  
Pittsburgh, PA 15253-4469

##### Legal Counsel

Ropes & Gray LLP  
Prudential Tower  
800 Boylston Street  
Boston, MA 02199

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INVESTMENT MANAGEMENT

[voyainvestments.com](https://voyainvestments.com)



Voya™ Investment Management was formerly ING U.S. Investment Management